



Cégep Heritage College is located in Gatineau, Québec, next to the National Capital Region's Gatineau Park. It is the region's only public, tuition-free, English-language college, offering innovative and personalized instruction across 19 Career, Pre-University and Continuing Education programs in its modern, state-of-the-art facilities. Cégep Heritage College is a vibrant multicultural institution with dedicated staff serving more than 1,200 students. It delivers educational programming that fosters extraordinary student-teacher interaction, student leadership and entrepreneurship, intercultural dialogue and engagement, and high-calibre athletics.

## COMPETITION NUMBER

C23-24-CE-11

## POSITION

Hourly Teacher - English as a Second Language – Advanced (Online)

The College is seeking an hourly paid professor to join a dynamic team to teach an **ONLINE** non-credited course within Continuing Education in the Fall of 2023.

**999-002-06 (77001) English as a Second Language Advanced Level – 40 hours - Offered online.**

This 40-hour conversation course focuses on formal and advanced conversation: mastering abilities to communicate effectively, appropriately, accurately, and fluently about most topics in a wide range of contexts and situations, from predictable to unfamiliar, from general to professionally complex and from specific to nuanced, in communicatively demanding contexts.

**Start Date:** September 12, 2023

**Holidays (no classes):** none

**End date:** November 2, 2023

**Schedule:** Tuesdays and Thursdays from 6:30 pm – 9:00 pm

**Delivery Format:** Online

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## ROLE SUMMARY

In a general way, the professor's teaching load shall include: preparation of course outline; preparation of classes, labs and fieldwork; teaching of classes, labs and fieldwork; adaptation; support and supervision of students; preparation, invigilation and correction of examinations; revision of corrections at the students' request.

## SALARY

\$45.00 per hour.

## MINIMUM QUALIFICATIONS REQUIRED

- A combination of relevant diplomas or certifications in a related field, and a combination of industry experience related to the courses being taught.
- A Bachelor's degree is not required, but would be considered an asset.
- Experience teaching adult learners would also be considered an asset.

**Ability to:**

- Utilize excellent communication and interpersonal skills.
  - Create a dynamic, challenging, and motivated learning environment.
  - Adapt to a variety of student needs and provide appropriate academic and career development support.
  - Demonstrate knowledge of subject matter through academic or non-academic experience
  - Apply theoretical concepts to current workplace needs and skill requirements.
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**POSTING DATES**

From 2023-08-28 08:00 am to 2023-09-12 11:45 pm

**Interested candidates should submit their résumé, along with appropriate documentation ONLINE on our college website in the career page at <http://www.cegep-heritage.qc.ca/manitou/>.**

Click on the job posting, then click on "APPLY". You will be able to create an account and upload your resume and cover letter.

**Please note that only online applications will be considered.**

N.B.: Candidates will be required to submit to selection tests. Only those candidates selected for an interview will be contacted.

***Cégep Heritage College is an equal opportunity employer and encourages applications from women, Indigenous peoples, members of visible and ethnic minorities, and people with disabilities.***